



OFFICE OF THE GUWAHATI MUNICIPAL CORPORATION
:: GANESHGURI:: GUWAHATI-6 ::

No.GPR/60/2025/4/579

Date: - 11/12/2025

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NOTICE

Guwahati Municipal Corporation invites applications from eligible Indian Citizens to provide services against the following posts on contractual basis as mentioned in brief below. The interested candidates who fulfill the required qualification, experience and age may apply for the positions detailed below.

Sl.No	Name and Number of Posts	Essential qualification	Required Experience	Salary	Last date of apply
1	Procurement Associate Two (2) posts	A first-class B.E/B.Tech in Civil Engineering with basic MOOC Certification in Public Procurement issued by Finance Department, Government of Assam.	A minimum of Two (2) years of experience in public procurement for and/or on behalf of Government of Assam. Must have adequate experience in handling e-procurement systems and GeM.	30000/- to 45000/- per month (inclusive of local taxes) and will be fixed during negotiations.	11/12/2025 upto 5.00 P.M

Other General Instructions and conditions-

1. Selection would be through shortlisting of applications and walk in interview of such shortlisted applicants.
2. Only shortlisted applicants shall be notified through e-mail and invited to attend the walk-in interview on scheduled dates. Disqualified applicants may not be notified separately.
3. The detailed ToR may be seen in the following pages of this advertisement and uploaded in gmc.assam.gov.in.
4. The candidates should apply with all attachments as per the format enclosed with the ToR only. Deviation in format of application may lead to rejection of application.
5. In case, sufficient candidates with requisite experience in the field cited above are not available, GMC may select candidates having lesser years of experience for appointment. However, selected candidates with lesser experience will be offered lower salary.
6. GMC reserves the right to decrease the number of positions or scrap any or all of the positions and also reject applications submitted without assigning any reason, thereof.
7. Canvassing in any form will lead to disqualification and rejection.


Commissioner

Guwahati Municipal Corporation

Guwahati

Memo- GPR/60/2025/4/579

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Date: - 11/12/2025

Copy to:

1. The Addl. Commissioner, GMC for information and necessary action.
2. The Branch Officer, Personnel, GMC for information and necessary action.
3. The Branch Officer, Media Cell, GMC for necessary publication in English and Vernacular daily through DIPR, Assam.
4. The P.A to the Hon'ble Mayor, GMC for kind appraisal of the Hon'ble Mayor, GMC.
5. Website.


Commissioner

Guwahati Municipal Corporation

Guwahati

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